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| **BISY3008 PROJECT CHARTER** | | |
| Project Name: **GRC Dashboard for the Australian Institute of Higher Education** | | Project Manager: OMER |
| Background: The Australian Institute of Higher Education (AIH) manages multiple academic, administrative, and compliance processes that require effective governance, risk management, and compliance (GRC) monitoring. Currently, these processes are fragmented and lack a centralized digital dashboard for decision-making. This project aims to design and prototype a **GRC Dashboard** that consolidates data related to governance, risk, and compliance into a single visual platform to support transparency and operational efficiency. | | |
| Project participants | Name: OMER KHAN  RAJAN TALAIVA  SRI KAMALADEVI | Title: **PROJECT MANAGER/ TECHNICAL LEAD**  **RESEARCH AND DOCUMENTATION LEAD**  **Project Supervisor providing ongoing guidance** |
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| Objectives:   * To design a prototype dashboard that visualizes key GRC metrics relevant to higher education institutions. * To integrate governance, risk, and compliance elements into a single digital interface for simplified reporting. * To demonstrate how GRC data visualization can improve transparency and operational control within AIH. | | Success Criteria:  Dashboard prototype effectively displays GRC indicators in a clear and functional layout.  Positive evaluation from tutor or stakeholders regarding usability and presentation.  Project completed within the agreed timeframe with accurate documentation and teamwork. |
| Deliverables:   * Project charter and supporting documentation. * Prototype of GRC Dashboard. * Final project report and presentation slides. | |  |
| Assumptions:   * Both team members will have access to research materials and available datasets. * Collaboration will occur through online and in-person meetings to ensure steady progress | | Constraints:   * Limited timeframe and resources (project completed within a study block). * Prototype will use sample or simulated data instead of live institutional data. |
| Timeframe: 20 0CTOBER 2025  12 DECEMBER 2025 | | Cost estimate/Budget: Estimated around (10,000 – 15,000$) |
| Date approvals/sign-offs:  Omer Khan — 22 October 2025 | | Project Manager sign off and date: |